

# Approved Program Confirmation Form

## Emergency Permit Applicants

A *first-time* Emergency Permit applicant must complete this form and have it signed by a Licensing Advisor at a college/university that offers an approved program in the content area and school setting listed on the emergency permit. If the applicant is requesting a Praxis II emergency permit, s/he must still have the signature of the licensing advisor to verify that all other programmatic requirements have been met. **This form does not need to be submitted with an application for renewal of the emergency permit.** For renewals, the Licensing Advisor should continue to sign Section E of the Emergency Permit application.

Applicant's Name \_\_\_\_\_

Applicant's Address \_\_\_\_\_

College/University \_\_\_\_\_  
(where applicant received B.S./M.S. degree)

Applicant's SSN \_\_\_\_\_ Telephone Number \_\_\_\_\_

Applicant's E-mail Address \_\_\_\_\_

School District \_\_\_\_\_

School Corporation Number \_\_\_\_\_

School Address \_\_\_\_\_

### Requested Permit Type

\_\_\_\_\_ Instructional (Teaching)      \_\_\_\_\_ Administration and Supervision      \_\_\_\_\_ School Counseling

**Note:** *As with the license, all emergency permits must specify at least one content area and one school setting. Please make sure to check at least one content area and one school setting.*

### Requested School Setting(s) (please check all that apply)

\_\_\_\_\_ Preschool      \_\_\_\_\_ Elementary: Primary      \_\_\_\_\_ Elementary: Intermediate  
\_\_\_\_\_ Middle School/Junior High      \_\_\_\_\_ High School      \_\_\_\_\_ All Schools

**Note:** School districts may apply for a person who has already met the content standard, but is missing the developmental standard needed for the current teaching assignment. For example, if an applicant holds a Rule 46-47 standard license with 9-12 Physical Education, and is placed in an assignment that requires teaching Physical Education at the middle school, then the school could make application for an emergency permit for the Middle School/Junior High school setting. In this scenario, the applicant would most likely have already met the content standards for teachers of physical education, but would need to meet the standards for early adolescence. In this scenario, the content area listed on the license would be "physical education" and the school setting listed on the emergency permit would be "middle school/junior high."

